



Late Purushottam Hari (Ganesh) Patil Shikshan Sanstha's
MGI's College of Engineering and Technology, Shegaon.
Internal Quality Assurance Cell (IQAC)

Minutes of 17th IQAC Meeting

Date: 08/05/2020

Online platform: Zoom Meeting

The following members were present for the meeting.

1. Dr. C. M. Jadhao, Principal, MGI-COET, IQAC Chairperson
2. Mr. Pandurangdada P. Patil, Management Representative
3. Mr. S. S. Badhe, Registrar, MGI-COET
4. Mr. T. S. Badhe, T & P Officer, MGI-COET
5. Dr. M. A. Beg, HOD, Electrical Engineering
6. Prof. S. S. Mhaske, HOD, Electronics & Tele. Engineering
7. Prof. A. S. Kakad, HOD, Computer Science & Engineering
8. Prof. N. N. Kasliwal, Faculty, Computer Science & Engineering
9. Dr. P. V. Durge, HOD, Civil Engineering
10. Abhishek Deshpande, Student, Mechanical Engineering
11. Prof. P. S. Dorale, Alumni
12. Mr. Chandrakant Saoji, Industrialist, MIDC, Khamgaon
13. Dr. P. M. Ardhapurkar, HOD, Mechanical Engineering, IQAC Coordinator
14. Shri S. S. Gite, Parent
15. Prof. G. V. Chavan, Faculty, Applied Sc. & Humanities

The following member was absent for the meeting.

1. Smt. M. V. Patil, Principal, Mauli School of Scholars, Shegaon

Agenda:

1. Approval of the minutes of 16th IQAC meeting held on 13/01/2020
2. Academic Audit of Programmes
3. Review of CIE of Theory and Practical Courses
4. Preparation of Academic Calendar for 2020-21
5. Review of placement and internship of students
6. Review of online teaching-learning and internal assessment
7. Any other point with the permission of chair



Resolutions:

Dr. P. M. Ardhapurkar, IQAC coordinator welcomed all the members for the meeting.

1. The minutes of the previous meeting held on 13/01/2020 were approved by all the members.
The IQAC Coordinator presented the action taken report.
2. Dr. C. M. Jadhao, IQAC Chairperson directed to conduct academic audit of all the programmes and administrative audit of all the departments which includes library, Sports, Administrative office, T&P, Alumni Association and ED cell.
3. Review of CIE of Theory and Practical Courses was taken by IQAC. Dr. C. M. Jadhao, IQAC Chairperson suggested to add laboratory component to impart more practical knowledge to students.
4. Prof. S. S. Mhaske, presented the tentative Academic calendar for the year 2020-21 as per guidelines for pandemic situation of COVID-19 given by authorities.
5. Programme wise placement of the students during academic year was reviewed by IQAC. Dr. C. M. Jadhao, Principal suggested to encourage the students for online courses in the pandemic situation which will help for placement.
6. Syllabus coverage and online teaching-learning and internal assessment was reviewed.
7. Dr. P. M. Ardhapurkar, IQAC coordinator suggested to conduct online lectures by using Zoom, Google meet, Virtual Lab and other platforms for online teaching-learning and internal assessment

The meeting was adjourned after the vote of thanks.



IQAC Coordinator
Dr. P. M. Ardhapurkar
Professor & HOD
Mechanical Engineering Department



Chair Person
Dr. C. M. Jadhao
Principal
MGI-COET, Shegaon
Principal
Mauli Group of Institution's,
College of Engineering & Technology,
Shegaon.





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Action Taken Report of 17th IQAC meeting held on 08/05/2020

Date: 18/06/2020

Agenda	Action Taken
Academic and Administrative Audit of Programmes	It was decided to conduct academic audit of all the programmes and administrative audit of all the departments which includes library, Sports, Administrative office, T&P, Alumni Association and ED cell. Schedule for audit is prepared by IQAC.
Review of CIE of Theory and Practical Courses	During review Dr. C. M. Jadhao, IQAC Chairperson suggested to add more laboratory components for practical courses. As per suggestion all HODs guided the faculty members to find innovative laboratory components and included them in course action plan.
Preparation of Academic Calendar for 2020-21	Academic Calendar for 2020-21 was prepared.
Review of placement and internship of students	As suggested by IQAC action plan for internship was prepared to encourage the students for online courses in the pandemic situation.
Review of online teaching-learning and internal assessment	All HODs suggested to faculty members to use Zoom, Google meet, Virtual Lab and other platforms for online teaching-learning and internal assessment

IQAC Coordinator
Dr. P. M. Ardhapurkar
Professor & HOD
Mechanical Engineering Department

Chair Person
Dr. C. M. Jadhao
Principal
MGI-COET, Shegaon
Principal
Mauli Group of Institution's,
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